

**Board of Directors Meeting Minutes
November 21, 2019**

Attendees: Jill LaBrie, Carlos Chavez, Jennifer Lohse, Kathy Janssen, Heidi Gerrish, Tori Carlson

Absent: Jessica Dennes, Alexei Marquez, Shea Lynn Fernald

The meeting was called to order at 3:05PM having established a quorum.

1. **A motion was made, duly seconded and approved to accept the SAVMA Board of Directors meeting minutes from August 15, 2019 as presented.**
2. **A motion was made, duly seconded and approved to accept the Program and Events Committee meeting minutes from November 18, 2019 as presented.**
3. The Governance Committee made the following recommendation for 2020 leadership:
 - a. President: Victoria Carlson-Foszcz to replace Jill A. La Brie
 - b. No President Elect has been identified, so a motion may be made from the floor.
 - c. Secretary: Jennifer Lohse, to remain unchanged
 - d. Treasurer: Carlos Chavez, to remain unchanged
 - e. Board Members at Large: Jill LaBrie, and Jessica Dennes
 - f. Outgoing Board Members: Kathy Janssen, Heidi Gerrish Urbina, Shea Lynn Fernald, Alexei Marquez
 - g. A discussion was held about the need to spread leadership responsibilities amongst more members to reduce fatigue. It was determined the best course of action was to ensure no one member assumed more than one leadership role, including events.
 - h. Gina agreed to Chair the 2021 Awards event.
 - i. Jessica Dennes will be asked to Chair the Sponsorship Committee, Jennifer will train her.
 - j. Heidi will take over communications.
 - k. Jill will take membership.
 - l. Jennifer will revise the bylaws for approval in 2020.
4. The Program Committee reported completing its goals as planned and has programming committed through February.
5. As the incoming President, Tori will schedule upcoming meetings for the newly elected leadership team.
6. The meeting adjourned.

General Membership Meeting for Officer Election, December 5, 2019 at 4PM at the Lohse Residence 4525 N. Calle Ceniza. Tucson, AZ 85718.


Jennifer Lohse, Secretary

Attendees: Jennifer Lohse, Jessica Dennes

Absent: Kristen Ohman, Kathy Janssen, Gina Hansen

1. The meeting was called to order.
2. The committee confirmed the following programming schedule:
 - a. December 5, 2019: Annual Meeting & Social (4-6PM at the home of Robert and Linda Lohse)
 - b. January 16, 2020: SAVMA Awards and Keynote Workshop
 - c. February 20, 2020: Rachel Cheeseman, Get to Know Golden, A Better Volunteer Matching Platform for Tucson
 - d. April 19-25, 2020 National Volunteer Appreciation Week
3. 2020 Awards:
 - a. The Committee discussed the Award Subcommittee's activities and that the subcommittee has struggled to maintain enough volunteers to keep up with the workload. **This discussion is referred to the board.**
4. Hybrid conference: No evaluations were received by the committee.
5. Governor's Office- Summit: The code was received late and so promotion was limited.
6. New Leaders are needed for the P&E Committee for 2020. **Action is referred to the Board.**
7. **Committee members reviewed the Program and Events Committee handbook and approved for 2020 use.**
8. Meeting adjourned.

No future meetings are scheduled.

2020 Programs and Activities:

- January 16, 2020: SAVMA Awards and Keynote Workshop
- February 20, 2020: Rachel Cheeseman, Get to Know Golden, A Better Volunteer Matching Platform for Tucson
- April 19-25, 2020 National Volunteer Appreciation Week

2019 Programs and Activities:

- January 17, 2019: Southern Arizona Volunteer Recognition Event (registration required)
- February 2019: Tori Carlson: What a CVA Can do for You?
- March 21, 2019: Diane Diamond, A Speed Brainstorming Session on Recognition
- April 7-13, 2019: Volunteer Appreciation Week
- April 11, 2019: Volunteer SoAZ Fair and Appreciation at the Zoo (No April Meeting)
- May 16, 2019: Meredith Bode, United Way of Tucson and Southern Arizona a Days of Caring Overview
- June 20, 2019: A SAVMA Special- [Volunteer Pro Webinar Recording-] Messaging to Upper Management: How to Launch a Campaign of Influence (Debrief by Alexei Marquez)
- August 15, 2019: Havala Schumacher, Census 2020: Building Capacity Through Good Data: Why The Census Matters To Your Organization
- September 19, 2019: Jennifer M. Tersigni, Your (Often Hidden) Role in the Revenue Pie: Volunteer Cultivation and Stewardship for Fundraising Success
- October 22nd, 2019: ALIVE Hybrid Conference: The Future is Now – Tech Trends Transforming 2020 and Beyond
- November 7, 2019: 2019 Arizona Summit on Volunteerism and Civic Engagement
- November 21, 2019: Molly McCormick, Work That Conversation!
- December 5, 2019: Annual Meeting & Social (Home of Robert and Linda Lohse)