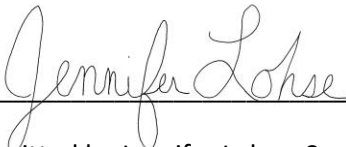


Board of Directors Meeting Minutes
August 15, 2019

Attendees: Jill LaBrie, Jessica Dennes, Carlos Chavez, Jennifer Lohse, Heidi Urbina, Alexei Marquez

Absent: Kathy Janssen, Tori Carlson, Shea Lynn Fernald

1. The meeting was called to at 2:15PM noting quorum was present.
2. A motion was made, duly seconded and approved **the SAVMA Board of Directors meeting minutes from May 16, 2019 as presented.**
3. The Governance Committee noted the following regarding the bank account at Chase Bank:
 - a. Greg, Branch Manager at the Campbell and Grant location was able to stop payment on all checks issued to this point, so that new account would not need to be opened.
 - b. Jennifer will shred all checks in possession and new checks will be sent to the PO Box. Jennifer will log the checks in the Check Registry document with the Treasurer and President.
4. The Governance Committee reported the following additional items
 - a. \$10, 305.75 balance of Zoo
 - b. TCC deposit of 2020 Awards occurred and we took in several member checks.
 - c. The D&O Insurance is due end of September.
 - d. Gina Hansen, former board member, has offered to hold the Facebook- advertising payment information and promotion for SAVMA since all other officers are prevented from personal conflicts with work (ie linked to other business accounts).
5. The Communications Committee reported the following:
 - a. Jessica will send a 24 media alert via SAVMA gmail since it is not evident it went out to media via Mailchimp.
 - b. All other communications are on track.
6. The Program and Events Committee reported the following:
 - a. The Awards 2020 Sub-Committee submitted minutes from June 20, 2019.
 - b. The Program and Events Committee submitted minutes from June 14, 2019.
 - c. Programs are booked through February 2020.
7. The meeting adjourned at 3:02PM.



Submitted by Jennifer Lohse, Secretary

Upcoming Meetings:

- 10/17/2019 @ 2:00PM
- 11/21/2019 @ 2:00PM Build Slate of Officers
- 12/5/2019 @ 11AM Annual Meeting: Elect Officers

Attendees: Jennifer Lohse, Kathy Janssen,

Absent: Kristen Ohman

1. The meeting was called to order.
2. The committee reviewed proposals for upcoming programs submitted by the following:
 - a. Tersigni Jennifer_Your Often Hidden Role in the Revenue Pie Volunteer Cultivation and Stewardship for...: result slotted for September
 - b. Havala Schumacher: Census: result slotted for August
 - c. McCormick_Molly_Work That Conversation: result slotted for November
 - d. Kenya Romero: We Honor Veterans Program: Declined (not broad enough for membership)
 - e. 4th Ave Merchants: declined
3. 2020 Awards:
 - a. The Committee discussed the Award Subcommittee's activities and the need for additional communications in the website areas. **Jennifer will identify additional website support.**
 - b. Everything is on track at this time
4. Hybrid conference: Gina will be asked to Chair
5. Governor's Office- Summit
 - a. Jill is reaching out to Emily to secure discount code
6. Final draft of Speaker process will be reviewed at August meeting.
7. Speakers have been booked through February 2020 as planned.
8. Meeting adjourned.

Upcoming meeting August 16, 2019.

2020 Programs and Activities:

- January 16, 2020: SAVMA Awards and Keynote Workshop
- February 20, 2020: Rachel Cheeseman, Get to Know Golden, A Better Volunteer Matching Platform for Tucson

2019 Programs and Activities:

- January 17, 2019: Southern Arizona Volunteer Recognition Event (registration required)
- February 2019: Tori Carlson: What a CVA Can do for You?
- March 21, 2019: Diane Diamond, A Speed Brainstorming Session on Recognition
- April 7-13, 2019: Volunteer Appreciation Week
- April 11, 2019: Volunteer SoAZ Fair and Appreciation at the Zoo (No April Meeting)
- May 16, 2019: Meredith Bode, United Way of Tucson and Southern Arizona a Days of Caring Overview
- June 20, 2019: A SAVMA Special- [Volunteer Pro Webinar Recording-] Messaging to Upper Management: How to Launch a Campaign of Influence (Debrief by Alexei Marquez)
- August 15, 2019: Havala Schumacher, Census 2020: Building Capacity Through Good Data: Why The Census Matters To Your Organization
- September 19, 2019: Jennifer M. Tersigni, Your (Often Hidden) Role in the Revenue Pie: Volunteer Cultivation and Stewardship for Fundraising Success
- October 22nd, 2019: ALIVE Hybrid Conference: The Future is Now – Tech Trends Transforming 2020 and Beyond
- November 7, 2019: 2019 Arizona Summit on Volunteerism and Civic Engagement
- November 21, 2019: Molly McCormick, Work That Conversation!
- December 5, 2019: Annual Meeting

SAVMA Awards Subcommittee

Attendees: Jill LaBrie, Jessica Dennes, Jennifer Lohse, Gina Hansen, Heidi Urbina, Diane Diamond, Tori Carlson

Absences: Charity Haley, Kathy Janssen, Alexei Marquez

Topic	Who	Time
Welcome and Review 6.20 Meeting Minutes	Jessica	2:00
Update from Sponsorship Committee	Jennifer	2:10
Update from Awards Committee	Tori	2:30
Update from Communications Committee		2:45
Discuss Workshop Options	Gina/Diane	3:00
Update from Logistics/Venue Committee	Heidi	3:20
Review Timeline and Budget	Jessica	3:40
Check out and action commitments	Jessica	3:50

Sponsorships

- Jennifer to build a template to go out to sponsors and table purchasers to invite them to submit a CSR. Tori volunteered to send these emails.
- Someone needed to check mailbox while Jennifer is away in October (larger SAVMA).
- Income has been significantly revised for net profits.
- Gina will ask Alexei to spend \$25 to boost one post on FB.

Awards – Tori and Charity to meet this weekend.

Jessica to Create a template to notify award winners. She will send out emails.

Photography – Heidi will reach out to Carlos to find someone to photograph the event
Send over contract information for Michael Kloth to do videos. Dominic Ortega will be asked to do photography (stage shots, informal around the room shots). Pro-photographer with the shot list.

Workshop – Hold Em or Fold ‘Em: How to Inspire, Fire, or Move Challenging Volunteers

Save the Date: Jessica D. to make asap

Keynote Speaker: Dana Litwin

Daily Rate \$1800

Discussed groups to send a flyer about nominations.

Venue Committee had list of questions that we went over.

Heidi – reaching out to Commotion Studios for A/V and photography.

Meeting adjourned at 3:35pm.

Next Meeting: July 12th 5:00pm, Happy Hour for communications blasts, location TBD – Expected attendance, Heidi, Jessica D., Jill, Alexei (?) and Jessica O. (?)