



**Board of Directors Meeting Minutes
May 17, 2018**

Attendees: Jennifer Lohse, Jill LeBrie, Theresa Ulloa, Gina Hansen, Kathy Janssen, Carlos Chavez, Alexei Marquez, Jessica Dennes.

Absent: Juliet Yardy,

1. The meeting was called to order at 2:13PM having established a quorum.
2. **Through general consent the consent agenda was approved.**
 - a. **To approve the January 19, 2018 Board of Directors minutes as presented.**
 - b. **To accept the Governance and Administration Committee Minutes from May 1, 2018.**
3. **A motion was made and duly seconded to accept Carlos Chavez as the Secretary for a term April 1, 2018-December 31, 2018 replacing Juliet Yardy and acknowledging her resignation from the board of directors. Motion passes.**
4. The SAVMA.org website was hacked. Additional firewalls were added. Brian Molina, a volunteer, he can be reached at brian@ittucson.com
5. Brian Molina also offered to host the website on DreamHost using his account so hosting would be free to SAVMA. Brian declined logo recognition on the website.
6. Jessica Dennes has agreed to serve as the Chair of the Program Committee freeing Gina Hansen up to pursue Volunteer Tucson in the fall 2018 and a Southern Arizona Volunteer Recognition event for 2019.
7. The board worked on a values exercise and referred following up activities to the Governance Committee for fully drafted Values to be approved at an upcoming board meeting.
8. The following Board Meeting Dates and times are confirmed for the 2018 year.
 - a. July 20th (will be at happy hour)
 - b. September 20th
 - c. November 15th
 - d. December 6th
9. Meeting Adjourned at 2:56PM

Submitted by Jennifer Lohse



Governance and Administration Meeting Minutes
May 1, 2018, 1PM
Tucson Foundations (2440 E. Broadway)

Attendees: Theresa Ulloa, Jennifer Lohse

1. **Through general consent the 990 N Postcard was filed.**
2. **Through general the Arizona Corporation Commission Annual Report was filed for 2018 and included payment of the \$10 filing fee.**
3. It was noted that Juliet Yardy has resigned and that Carlos Chavez has agreed to serve as the Secretary for the remainder of 2018. This includes the understanding he will check the PO Box and make deposits to the SAVMA checking account.
4. The annual expenses were categorized using Nonprofit accounting standards and the Treasurer will provide monthly reporting going forward to the board of directors.
5. Additional committee members were discussed and both Jennifer and Theresa will reach out to additional individuals.
6. Meeting adjourned at 4:30PM.

Committee Roster:

- a. Theresa Ulloa- Chair- theresau@emergecenter.org
- b. Jessica Dennes- jdennes86@gmail.com
- c. Jennifer Lohse (Ex-Officio)- Jennifer@tucsonfoundations.org